

Unit 9

And what do you do?

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9.1 emergency (n) /i' mɜ:dʒənsi/ - mimořádná událost; naléhavý případ a sudden dangerous situation in which you need to act fast to avoid harm • *It is important to try and stay calm in an emergency.* ❖

9.2 rescue (v) /'reskjʊ:/ - zachránit; vysvobodit
save sb from a dangerous or harmful situation • *The firefighters rescued two families from their burning homes.* ➤ rescue (n) ❖

Reading

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9.3 for free (phr) /fə fri:/ - zdarma; zadarmo
without paying or getting any money • *I'm not expecting you to do it for free; I'll pay you, of course.* ❖

9.4 critic (n) /'kritik/ - kritik
sb who says they dislike sb/sth • *She is a major critic of wind power, as she believes it is expensive and harmful to the environment.* ➤ criticise (v), criticism (n), critical (adj) ❖

9.5 benefit (v) /'benɪfɪt/ - přinášet prospěch
help sb improve their life in some way or be helped to improve your life • *The new law mainly benefits younger families.* ➤ benefit (n), beneficial (adj) ❖

9.6 local (n) /'ləʊkl/ - místní (člověk apod.)
a person who lives in a particular area • *Most of the people present were locals, but some had come from other areas.* ➤ local (adj) ❖

9.7 skilled (adj) /skɪld/ - kvalifikovaný
having the knowledge and experience necessary to do a job well • *We need a skilled worker for this job, not someone*

with no experience. ➤ skill (n) ❖ 📖 Opp: unskilled

9.8 misunderstanding (n) /,mɪsʌndə'stændɪŋ/ - nedorozumění
an occasion when sth is not understood correctly • *Let me explain it again, because I think there's been a misunderstanding.* ➤ misunderstand (v) ❖

9.9 developing (adj) /di'veləpɪŋ/ - rozvojový
(of a country or area) poorer with less advanced industries • *I work for a charity that sends vaccines to the developing world.* ➤ develop (v), developed (adj) ❖

9.10 dependent (adj) /di'pendənt/ - závislý; odkázaný
needing sb/sth in order to survive • *Living on the outskirts of the city, I'm dependent on my car. I couldn't do without it.* ➤ depend (v), dependence (n) ❖

9.11 developed (adj) /di'veləpt/ - vyspělý
(of a country or area) having an economy based mostly on modern industries and services • *Developed countries are responsible for the majority of environmental problems.* ➤ develop (v), developed (adj) ❖

9.12 advanced (adj) /əd'vɑ:nst/ - pokročilý
having the most modern methods, ideas, etc. • *The technology for replacing fossil fuels is highly advanced.* ➤ advance (v) ❖

9.13 community (n) /kə'mju:nəti/ - obec; komunita
the people living in a particular area • *The new sports centre will benefit the whole community.* ❖

9.14 address (v) /ə'dres/ - věnovat pozornost; zaměřit se na
give attention to an issue or problem • *Next, we need to address the problem of security.* ❖

9.15 meaningless (adj) /'mi:nɪŋlɪs/ - nesmyslný; bezvýznamný
useless; without a purpose • *Talking to him was meaningless; he wasn't going to change his mind.* ❖ 📖 Opp: meaningful

9.16 make a living (expr) /meɪk ə 'lɪvɪŋ/ - vydělávat na živobytí

earn enough money to buy the things you need • *It's a small island, where most people make a living by fishing.* ❖

9.17 employ (v) /ɪm'plɔɪ/ - zaměstnat
have sb do a job and pay them for it • *The company has employed a new sales manager.* ➤ employment (n), employer (n), employee (n) ❖ 📖 Syn: hire

9.18 professional (adj) /prə'feʃənəl/ - profesionální; odborný
doing sth as a job and not as a hobby
• *When he realised he couldn't knock down the wall on his own, he hired a professional builder.* ➤ profession (n) ❖ 📖 Opp: unprofessional

9.19 hire (v) /haɪə(r)/ - najmout
give a job to sb or pay sb to do a particular job • *They hired a top lawyer to represent them in court.* ❖ 📖 Syn: employ

9.20 host (v) /həʊst/ - pořádat; hostit
provide a place for sb to stay • *The mayor hosted the guests at his home.* ➤ host (n) ❖

9.21 privileged (adj) /'prɪvəlɪdʒd/ - privilegovaný; zvládněný
having a special advantage because of your position, which most other people don't have • *She comes from a privileged background and cannot even understand the needs of normal people.* ➤ privilege (n) ❖

9.22 make up (phr v) /meɪk ʌp/ - tvořit
form sth • *Locals make up 60% of our staff.* ❖

9.23 bring to mind (expr) /brɪŋ tə maɪnd/ - připomenout
make sb remember • *Her name brought to mind my French teacher at school.* ❖

9.24 herd (n) /hɜːd/ - stádo
a large group of animals that live together; used negatively in reference to people • *We saw a herd of elephants.* ❖

9.25 holiday-maker (n) /'hɒlədi, meɪkə(r)/ - rekreat; turista

a person who is on holiday away from home • *The beach was crowded with holiday-makers from all over the country.*

❖
9.26 eventually (adv) /ɪ'ventʃuəli/ - nakonec; konečně

at the end of a period of time • *Our train eventually arrived two hours later.* ❖

9.27 theory (n) /'θɪəri/ - teorie
a set of ideas that can explain sth • *I can't prove my theory, but it gives a logical explanation of her actions.* ➤ theoretical (adj) ❖

9.28 inefficient (adj) /,ɪnɪ'fɪʃənt/ - neefektivní
not organised or able to do a job well • *The system is very inefficient and wastes valuable time.* ❖ 📖 Opp: efficient

Vocabulary

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9.29 electrician (n) /,ɪlek'trɪʃən/ - elektrikář

a person whose job is to connect, check and repair electrical equipment • *We got an electrician to repair the cooker.* ❖

9.30 researcher (n) /rɪ'sɜːtʃə(r)/ - výzkumník; badatel

a person whose job is to study a subject so as to discover new information about it
• *The researcher included questions about the residents' daily habits in the questionnaire.* ➤ research (v, n) ❖

9.31 inspector (n) /ɪn'spektə(r)/ - inspektor; kontrolor

a person whose job is to inspect sth officially • *The tax inspector checked all of our accounts.* ❖

9.32 plumber (n) /'plʌmə(r)/ - instalatér
a person whose job is to fit water pipes, baths, toilets, etc. • *I think you should call the plumber to fix that tap.* ❖

9.33 financial (adj) /faɪ'nænʃl/ - finanční
related to money or the way you manage

money • *My financial situation has improved now that I got a new job.* ➤
finance (n, v), finances (n pl) ❖

9.34 financial analyst (n) /faɪ'nænɪsl
'ænalɪst/ - finanční analytik
a person whose job is to study a
company's financial situation and help it
make financial decisions • *Our financial
analyst has advised us to invest in solar
power.* ❖

9.35 mechanic (n) /mə'kænik/ - mechanik
a person whose job is to repair machines,
cars, etc • *The mechanic said my car
would be ready next week.* ❖

9.36 wire (n) /waɪə(r)/ - drát(ek)
thin metal thread covered with plastic,
used to carry electricity • *She
disconnected the wire from the cooker.* ❖

9.37 pattern (n) /'pætən/ - vzorec;
schéma
the way sth is organised or is done • *The
police inspector thought all three murders
followed a similar pattern.* ❖

9.38 manual (adj) /'mænjuəl/ - ruční;
manuální; fyzický
done with your hands • *Skilled manual
workers are not always paid well enough.*
❖

9.39 responsibility (n) /rɪ'spɒnsɪ'bɪləti/ -
zodpovědnost
a duty to deal with sb/sth so that you can
be blamed if things go wrong • *It is the
manager's responsibility to ensure that the
team work well together.* ➤ responsible
(adj) ❖

9.40 qualification (n) /,kwɒlɪfɪ'keɪʃən/ -
kvalifikace
a skill or type of experience that you need
for a particular job • *They didn't hire him
because he didn't have the right
qualifications for the job.* ➤ qualify (v),
qualified (adj) ❖

9.41 crew (n) /kru:/ - posádka
a group of people working together on a
ship, plane, etc. • *The crew asked
everyone to remain in their seats.* ❖

9.42 senior management (n) /'si:niə
'mænɪdʒmənt/ - vyšší management;
vedení firmy
the group of managers at the highest
positions in a company or organisation •
*You have to have at least ten years of
experience to apply for a senior
management position.* ❖

9.43 deal (n) /di:l/ - dohoda
an agreement on conditions for doing sth
or buying sth • *We reached a deal to sell
our company to the corporation.* ❖

9.44 overtime (n) /'əʊvətaɪm/ - přesčas
time that you spend working at your job
after the normal hours • *If everyone
agrees to work overtime, we'll have
finished by the end of the week.* ❖

9.45 strike (n) /straɪk/ - stávká
a period when a group of employees
refuse to work because they are
demanding better pay or better conditions
• *Teachers are threatening to go on strike
if they are not paid for overtime work.* ➤
strike (v) ❖

9.46 promotion (n) /prə'məʊʃn/ -
povýšení
a move to a more important job or
position in a company • *If I can't get a
promotion by the end of the year, I'm
going to look for another job.* ➤ promote
(v) ❖

9.47 give sb the sack (expr) /gɪv sʌmbədi
ðə sæk/ - vyhodit někoho
remove sb from their job • *They gave him
the sack because he was always late.* ❖

9.48 paperwork (n) /'peɪpəwɜ:k/ -
papírování; administrativa
the written work that some people have
to do as part of their job, e.g. filling in
forms and writing reports • *As the boss's
assistant, he has to deal with a lot of
paperwork every day.* ❖

9.49 redundant (adj) /rɪ'dʌndənt/ -
nadbytečný; nadpočetný
having lost your job because you were no

longer needed • *The company decided to make 50 people redundant to cut costs.* ➤ redundancy (n) ❖

9.50 head (v) /hed/ - řídit; vést
be in charge of (a group or an organisation) • *Mina heads the financial department in our company.* ➤ head (n) ❖

9.51 shift (n) /ʃift/ - směna
a period of time that one group of workers work after another group has finished • *I'm working the night shift this week, so I sleep in the morning.* ❖

9.52 retire (v) /ri'taɪə(r)/ - jít do důchodu
leave your job because of old age • *He should retire – he's 78!* ➤ retirement (n), retired (adj) ❖

Grammar

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9.53 graduate (v) /'grædʒueɪt/ - absolvovat; promovat
complete school or university studies successfully • *She graduated from an American university with a degree in law.* ➤ graduate (n), graduation (n) ❖

9.54 personnel (n) /,pɜːsən'el/ - zaměstnanci; osazenstvo
the people who are employed in a company or organisation • *All company personnel will be trained in using the new software.* ❖ 📎 Syn: staff

9.55 candidate (n) /'kændɪdət/ - kandidát; uchazeč
a person who is competing to get a job or a position • *She was the best candidate so, naturally, she got the job.* ❖

9.56 apply (v) /ə'plai/ - ucházet se
ask for sth like a job or a place on a course, usually by sending a letter or filling in a form • *I decided to apply for the job, even though I didn't have much experience.* ➤ application (n), applicant (n) ❖

9.57 version (n) /'vɜːʃn/ - verze

a form of sth that is different from other forms of the same thing • *There are two versions of the film, the original and the remake.* ❖

9.58 ideal (adj) /aɪ'diəl/ - ideální
the best possible • *It isn't an ideal solution, but it will have to do.* ❖

9.59 resort (n) /rɪ'zɔːt/ - letovisko
a place where a lot of people go to have a holiday • *I know it's a very popular tourist resort, but I still don't like it.* ❖

9.60 employable (adj) /ɪm'plɔɪəbl/ - zaměstnatelný
having enough skills and/or experience that make others want to employ you • *Sophisticated computer skills will definitely make you more employable.* ❖ 📎 Opp: unemployable

9.61 suit (v) /su:t/ - vyhovovat; slušet
be right for a particular person or situation • *Black doesn't really suit you – try wearing bright colours.* ➤ suitable (adj) ❖

Listening

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9.62 fair (n) /feə/ - veletrh
a public event where people can meet, promote and/or sell products or services • *I'm going to the book fair to check out the latest publications.* ❖

9.63 stand (n) /stænd/ - stánek
a table or other structure at an exhibition, where goods can be shown and advertised • *We are going to have a stand at this year's exhibition to show our latest designs.* ❖

9.64 potential (adj) /pə'tenʃl/ - potenciální
possible, able to be done • *We're going to conduct lengthy interviews to identify the best potential candidates.* ❖

Speaking

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9.65 client (n) /'klaɪənt/ - klient
a person who uses the services of a professional person or a company • *We're*

starting a marketing campaign to attract new clients. ❖ 📖 Syn: customer

9.66 review (v) /ri'vju:/ - zkontrolovat examine sth again in order to make changes or to make a final decision • *You should review your application carefully before you send it off.* ➤ review (n), reviewer (n) ❖

9.67 reject (v) /ri'dʒekt/ - odmítnout refuse to accept sb/sth • *I'm afraid your application was rejected, as there was another candidate with a lot more experience.* ➤ rejection (n) ❖

9.68 keen (adj) /ki:n/ - nadšený very interested in sth or eager to do sth • *She's not very keen on jazz. She prefers folk music.* ➤ keenness (n) ❖

📖 Syn: eager

Grammar

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9.69 reduced (adj) /ri'dju:st/ - snížený; zmenšený shorter or smaller in size • *The museum shop offers reduced prices for students.* ➤ reduce (v), reduction (n) ❖

9.70 list (v) /list/ - uvést (v seznamu) include in a list • *All the local hotels are listed on this page.* ❖

9.71 elect (v) /i'lekt/ - zvolit choose a person for a particular position by voting • *The students elected Sylvia as their representative.* ➤ election (n) ❖

9.72 treasurer (n) /'trezərə(r)/ - pokladník a person responsible for the money of an organisation • *One of the treasurer's duties is to keep a record of our expenses.* ❖

9.73 reference (n) /'refərəns/ - odkaz; doporučení a letter in which sb who knows you says if you are suitable for a job or position • *I asked my Latin professor for a reference.* ❖

Use your English

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9.74 take time off (expr) /teik taɪm ɒf/ - vzít si volno stop work for some time in order to do sth else • *He decided to take some time off to look after his children.* ❖

9.75 pick (sth) up (phr v) /pɪk ('sʌmθɪŋ) ʌp/ - pochytit learn sth new by practising it • *I never had German lessons. I picked it up when I lived in Berlin.* ❖

9.76 take (sb) on (phr v) /teɪk ('sʌmbədi) ɒn/ - zaměstnat employ sb • *They took her on as a security guard.* ❖

9.77 stand out (phr v) /stænd aʊt/ - vynikat; vyčínvat be obviously better than other similar things or people • *I have read a lot of books about the war, but this one stands out.* ❖

9.78 work on (phr v) /wɜ:k ɒn/ - pracovat na spend time to improve or repair sth • *The teacher said I had to work on my pronunciation.* ❖

9.79 act as (v) /ækt æz/ - působit jako do for a short time a job that you don't normally do • *He was asked to act as our adviser on the project.* ❖

9.80 paint with the same brush (expr) /peɪnt wɪð ðə seɪm brʌʃ/ - házet všechny do jednoho pytle unfairly put sb in the same category as sb else who has done sth wrong • *You can't paint the whole team with the same brush just because the manager is useless.* ❖

9.81 pick sb's brains (expr) /pɪk 'sʌmbədiz breɪnz/ - tahat z někoho rozumy ask sb who knows a lot about sth for their views or their advice • *I'm going to pick Maria's brains about which phone to buy.* ❖

9.82 think on my feet (expr) /θɪŋk ən maɪ fi:t/ - pohotově uvažovat think and act very quickly without any

preparation • *In this job you have to be able to think on your feet.* ❖

9.83 jump at the chance (expr) /dʒʌmp ət ðə tʃɑːns/ - chytit příležitost za pačesy accept immediately an opportunity to do sth • *When she asked if I was interested in the job, I jumped at the chance and said yes immediately.* ❖

9.84 get off to a good start (expr) /get ɒf tə ə ɡʊd stɑːt/ - slibně začít start an activity successfully • *We need to get off to a good start this season if we want to win the championship.* ❖

9.85 knowing my luck (expr) /nəʊɪŋ maɪ lʌk/ - při mém štěstí considering that I am not very lucky • *Knowing my luck, I'll be the only one that doesn't pass the test.* ❖

9.86 overall (adj) /,əʊvə'riːl/ - celkový in general • *My overall impression is positive, but I haven't looked at the details yet.* ❖

9.87 indicate (v) /'ɪndɪkeɪt/ - naznačit show or make clear • *His answer indicated that he understood the situation perfectly.* ➤ indication (n), indicative (adj) ❖

9.88 dissatisfied (adj) /,dɪs'sætɪsfaɪd/ - nespokojený not pleased with sb/sth • *I am very dissatisfied with my new toaster. I think I'm going to return it.* ➤ dissatisfy (v), dissatisfaction (n) ❖ 📖 Opp: satisfied

9.89 rely on (phr v) /rɪ'laɪ ɒn/ - spoléhat se na depend on or trust • *You can't rely on him, he changes his mind every day.* ➤ reliance (n), reliable (adj) ❖

9.90 depress (v) /dɪ'pres/ - deprimovat make sb feel very unhappy • *Please turn on the light! This darkness depresses me.* ➤ depression (n), depressed (adj) ❖

9.91 sick leave (n) /'sɪk ,liːv/ - nemocenská; doba pracovní neschopnosti time that you take off work when you are ill • *After the operation I was on sick leave for three weeks.* ❖

Writing

Pages 110–111

9.92 cover letter (n) /'kʌvə ,letə(r)/ - průvodní dopis

a letter that contains information about sth you send with it • *I sent them my CV along with a one-page cover letter.* ❖

9.93 spreadsheet (n) /'spredʃi:t/ - tabulka; tabulkový procesor

a document produced by a computer program that shows data and does financial calculations • *I prepared a spreadsheet showing all the money we have spent.* ❖

9.94 support (v) /sə'pɔ:t/ - podporovat encourage and help sb when they need it • *She supported me in every way she could when I was in trouble.* ➤ support (n), supportive (adj) ❖

9.95 interpersonal (adj) /,ɪntə'pɜːsənəl/ - mezilidský

connected with relationships between people • *I need to improve the way I behave in interpersonal relationships.* ❖

9.96 punctual (adj) /'pʌŋktʃuəl/ - dochvilný

at the expected, correct time • *I'm sure he will be there already. He's always punctual.* ❖ 📖 Opp: late

9.97 upbeat (adj) /ʌp'bi:t/ - optimistický positive and full of hope • *She is usually very upbeat, but this time she didn't sound very optimistic.* ❖

9.98 get along with (phr v) /get əlɒŋ wɪð/ - vycházet s

have a good relationship with • *I get along with everyone in the office. We're all friends.* ❖ 📖 Syn: get on with

9.99 co-ordinator (n) /kəʊ'ɔːdɪneɪtə(r)/ - koordinátor

a person who organises the people and activities needed for sth • *We need a coordinator to organise the campaign.* ❖

9.100 outgoing (adj) /,aʊt'gəʊɪŋ/ - vstřícný; společenský

friendly, enjoying other people's company

• *She's a very outgoing person and has lots of friends everywhere.* ❖

9.101 tournament (n) /'tɔ:nəmənt/ - turnaj

a sports competition consisting of a number of contests • *The young boxer felt confident he would win the tournament.* ❖

9.102 counsellor (n) /'kaʊnsələ(r)/ - poradce; vedoucí (na dětském táboře) sb who takes care of children at a summer camp • *Counsellors are usually just a few years older than the children they're looking after.* ❖

9.103 at your earliest convenience (expr) /at jər 'ɜ:liəst kən'vi:niəns/ - jakmile se vám to bude hodit

as soon as possible • *Please reply at your earliest convenience.* ❖

9.104 get carried away (expr) /get 'kærid ə'wei/ - nechat se unést

become so excited that you lose control

• *I got so carried away with the preparations for the party that I forgot the time.* ❖

9.105 ridiculous (adj) /rɪ'dɪkjələs/ - směšný stupid and unreasonable • *Don't be ridiculous! You can't pay 500 euros for a pair of shorts.* ❖

9.106 vague (adj) /veɪg/ - nejasný; vyhýbavý

not clear • *His answer was so vague nobody understood what he meant.* ❖

numbers • *You can order these bags direct from the manufacturer.* ➤ manufacture (v) ❖

9.110 uncertainty (n) /ʌn'sɜ:tənti/ - nejistota

a situation in which something isn't certain or known • *There was some uncertainty as to why he got fired.* ➤ uncertain (adj) ❖ 📎 Opp: certainty

Live well, study well

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9.107 pressure (n) /'preʃə(r)/ - tlak difficulty and worry caused by the need to achieve results • *They had to work under considerable pressure to complete the project in only a week.* ❖

9.108 zigzag (n) /'zɪgzæg/ - klikatá čára a line that looks like a Z or W • *He walked in a zigzag, rather than a straight line.* ❖

9.109 manufacturer (n)

/,mænjə'fæktʃərə(r)/ - výrobce a company that produces goods in large